

NOTTINGHAM CITY COUNCIL

SCHOOLS FORUM

MINUTES of meeting held on 18 July 2013 at Loxley House from 1.47 pm to 3.25 pm

Primary Governors	School	EIP
Peter Linford	Springfield Primary	K2S
✓ Janet Molyneux	Rise Park Primary	Big Top
✓ James Strawbridge	Glapton Primary	Clifton
✓ Ed Williams (Vice-Chair)	Dovecote Primary	Clifton
Primary Head Teachers		
Carol Barker	Woodlands School	West 8
✓ Jo Bradley	Blue Bell Hill Primary	St Anns and Sneinton
Shaun Farrington	Burford Primary	Sherwood
Cari Richardson	Melbury Primary	K2S
✓ Terry Smith	Greenfields Comm School	Central
✓ Alison Tones	Rufford Primary	Bulwell
Secondary Head Teachers or Governors		
✓ Les Michalak (Governor)	Farnborough School	Clifton
Sally Coulton (Head)	Ellis Guilford	Ellis Guilford
✓ Carol Fearria (Head)	Emmanuel	Emmanuel Cluster
Nursery Head Teacher or Governor		
Bev Angel (Governor)	Nottingham Nursery	Central
Special School Head Teacher or Governor		
No representative currently		
Pupil Referral Unit (PRU)		
✓ Mirth Parker	Lead Officer for PRUs	
Primary Academy Head Teacher or Governor		
✓ Dean Pomeroy (Head)	Warren Primary	Big Top
✓ Mark Precious (Head)	Old Basford	Ellis Guilford
Steve Parry (Head)	St Anns Well Academy	St Anns and Sneinton
✓ Moira Dales (Head)	Our Lady and St Edward's	Beckett
Rebecca Meredith (Head)	Sneinton C of E	St Anns and Sneinton
Tony Simpson (Governor)	St Patrick's Primary	Beckett
Secondary Academy Head Teacher or Governor		
✓ Linda Abbott (Governor)	Bulwell Academy	Bulwell
✓ David Harris (Head)	NUSA	K2S
✓ Mike McKeever (Chair) (Head)	Trinity	Trinity
Early Years		
✓ Kathryn Bouchlaghem	Early Years Manager	
✓ Gary Holmes	Stepping Stones Day Nursery	
Sue Swift-Jackson	Early Years Sector	

14-19

Chris Bradford

Unions

- Chris Bligh GMB
- ✓ Susi Artis NUT
- ✓ Maggie Proctor NASUWT
- ✓ David Wand Unison

✓ indicates present at meeting

Substitute in attendance

Charlotte Malik (for Carol Barker)

Others in attendance

- Angie Mindel - Beckhampton Pupil Referral Unit) Observer
- Sheene Wheatley - NUT)
- Nick Lee - Access to Learning Manager)
- Tim O'Neill - Director, Family Community Teams) Children and Families
- Jennifer Shadbolt - Manager, School Organisation)
- Pat Whitby - Head of Education Partnerships)
- Dee Fretwell) Finance Analyst)
- Julia Holmes)) Resources
- Mark Leavesley - Constitutional Services Officer)

Action

42 APOLOGIES FOR ABSENCE

- Carol Barker (Woodlands)
- Sally Coulton (Ellis Guilford)
- Shaun Farrington (Burford Primary)

43 DECLARATIONS OF INTERESTS

None.

44 MINUTES

The Forum confirmed the minutes of the meeting held on 21 March 2013 as a correct record and they were signed by the Chair.

45 MEMBERSHIP / WORK PROGRAMME

(a) Membership

Mark Leavesley, Clerk to the Forum, reported that the following representatives had not attended for four consecutive meetings and had not submitted apologies or sent a substitute. Therefore, under Section 4 of the Schools Forum Constitution, members had to decide either to allow them to continue, or remove them, as representatives:

- Chris Bligh (GMB Union);
- Chris Bradford (14-19);
- Rebecca Meredith (Primary Academy Governor / EPIC)
- Sue Swift-Jackson (Early Years sector).

Action

RESOLVED to remove Chris Bligh (GMB Union), Chris Bradford (14-19), Rebecca Meredith (Primary Academy Governor / EPIC and Sue Swift-Jackson (Early Years sector) as representatives from the Schools Forum membership and request the Clerk to the Forum to approach the relevant groups for nominations of a replacement representative for each.

ML

(b) Work Programme

Tim O'Neill, Director of Family Community Teams, and Mark Leavesley, Clerk to the Forum, updated members and stated the following:

- (i) as the Forum currently has a very limited remit and has cancelled the previous 3 meetings due to a lack of items for consideration, it is proposed to form a sub-group, to meet in early September 2013, to discuss additional work streams (within the confines of the Schools Forum Regulations, October 2012);
- (ii) to allow more focussed meetings, and as the previous 3 meetings were cancelled due to a lack of items for consideration, the Forum could consider meeting every 2 months or quarterly, instead of every month;
- (iii) City Council colleagues are currently working on:
 - revising the Forum's Constitution, which will include, where appropriate, recommendations from the sub-group;
 - membership for the 2013-14 academic year, which will incorporate changes to proportionality as a result of schools' conversion to academies;

RESOLVED to

- (1) arrange a meeting of the following representatives in early September 2013 as a sub-group to discuss revisions to the Forum's remit and to consider additional work streams;**

Susi Artis – NUT;

Kathryn Bouchlaghem – Early Years Manager;

Carol Ferria – Secondary Head Teacher maintained (Emmanuel);

Gary Holmes – Early Years (Stepping Stones Nursery);

Mike McKeever – Secondary Head Teacher academy (Trinity);

Mark Precious – Primary Head Teacher academy (Old Basford);

James Strawbridge – Primary Governor (Glapton);

- (2) request the Director of Family Community Teams / Clerk to the Forum to submit a report for approval to the 26 September meeting, detailing any Constitutional / work stream changes, and subsequent meeting date changes, arising from the sub-group discussion.**

TON / ML

46 PUPIL GROWTH CONTINGENCY FUND (PGCF): UPDATE AND CRITERIA

The forum considered a report of the Interim Corporate Director of Children's Services, updating it on changes required to the PGCF criteria as a result of a national review by central government.

Jennifer Shadbolt, Project Manager, School Improvement, informed members that following approval by this Forum in September 2012 of a £500,000 contingency fund, a government review has made it necessary to revise the allocation criteria. As such, proposed new criteria (detailed in appendix 1) require approval prior to the 2013/14 academic year.

RESOLVED to approve the process for application and new funding allocation criteria for the Public Growth Contingency Fund as set out in appendix 1 to the report for allocations during the 2013/14 academic year and to note that a termly report, detailing any allocations, will be submitted to this meeting.

47 WESTBURY SPECIAL SCHOOL – INCREASED CAPACITY

The forum considered a joint report of the Interim Corporate Director of Children's Services and the Director of Family Community Teams, requesting funding for a modular building on the Westbury Special School site to accommodate 16 additional learners.

Janine Walker, Service Manager, Special Educational Needs, presented the report and stated that due to increased demand for provision for pupils with social, emotional or behavioural difficulties, which cannot be met in mainstream schools, the local authority will need to commission independent specialist day provision if the capacity at Westbury Special School is not increased.

RESOLVED to approve funding of £94,000, from the Statutory School Reserve, for the capital cost of a modular building at the Westbury Special School.

48 STRATEGIC PARTNERSHIP BIDS: ROUND 2 – 2013/14

Ed Williams, Forum Vice-Chair and Sub-Group member, informed members that since publication of the agenda and papers for this meeting, applications (13), (14) and (15), as detailed in appendix 1, that the Sub-group had requested additional information for, had now been approved as follows:

(13) Emmanuel Cluster	Closing the gap: KS2-3	£20,742
(14) Becket Partnership	End Game: Skills for now & the future	£11,291
(15) Ellis Guilford Partnership	From play to pencil	£58,599

RESOLVED to ratify the decisions of the Schools Forum Sub-Group regarding distribution of Strategic Partnership Funding, as follows:

<u>Partnership</u>	<u>Project</u>	<u>Award (£)</u>
(1) Aspire	Technology to accelerate learning	46,637
(2) Bulwell EIP	Bulwell secondary-ready	46,255
(3) Central Learning	Improving teaching and learning	33,000
(4) Central Learning	Excellence in Early Years	42,000
(5) Central Learning	improving Attitudes to Literacy project	16,000
(6) Clifton family	Early intervention	42,049
(7) Keys to Success	Attendance Project	40,118
(8) Sherwood	Improving provision at Key Stage 2	31,104
(9) Trinity	EAL digital technology initiative	36,348
(10) West 8	Early Days, Early Literacy	31,340
(11) Wollaton Schools	Teaching and Learning Plus	24,000

Action

<u>Partnership</u>	<u>Project</u>	<u>Award (£)</u>
(12) EPIC	Improving attendance	not funded
(13) Emmanuel Cluster	Closing the gap: KS2-3	20,742
(14) Becket	End Game: Skills for now & the future	11,291
(15) Ellis Guilford	From play to pencil	58,599

49 DATES OF FUTURE MEETINGS

RESOLVED, subject to the outcome of the discussions as per minute 45(b) above, to meet at Loxley House at 1.45pm on the following Thursdays for the 2013/14 academic year:

2013

26 September
17 October
21 November
19 December

2014

16 January
13 February
20 March
24 April
22 May
19 June
17 July